

## SWAN Budget: Revenue Expense Report

**Approved Fiscal Year 2013 Operating Budget: 100% current staff, RAILS contract pays for facility + telecommunications, 100% Reserve Fee in operating**

	FY2011 Actual	FY2012 Budget: Approved Dec 2010	FY2013 Budget	Estimated FY13 RAILS Per Capita Support	Changes between FY12 & FY13
<b>Revenues</b>					
<b>Fees for Services &amp; Materials (Database Fee)</b>	413,902	495,029	464,432		(30,597)
<b>Reimbursements</b>					
Charge to Library Postage	33,910	38,500	38,500		-
Internet Access/Enhanced Access	18,009	9,100	9,100		-
Patron Circ Access Fee & Unlimited OPAC Fee	915,128	980,815	1,015,121		34,306
Maintenance Other	10,827	30,000	10,900		(19,100)
Maintenance Telecommunications	12,579	16,000	16,000		-
Equip/Software Innovative Purchase by Library	16,693	20,000	20,000		-
Equip/Software Other Purchase by Library	59,941	-	-		-
ICN - Telecommunications	30,705	18,960	19,040		80
Reserve Fund Fee	125,263	125,750	126,450		-
<b>Total Reimbursements</b>	<b>1,223,054</b>	<b>1,239,125</b>	<b>1,255,111</b>	← 100% of Reserve Fee in operating	<b>15,986</b>
<b>Interest Income</b>	3,228	6,000	6,000		-
<b>Other Revenue - Staff License Fee</b>	343,812	338,304	342,912		4,608
<b>Misc Income</b>	3,708	-	-		-
<b>G / (L) Disposal Capital Assets</b>	-	-	-		-
<b>Total Revenue</b>	<b>1,987,703</b>	<b>2,078,458</b>	<b>2,068,455</b>		<b>(10,003)</b>

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Expenses	FY2011 Actual	FY2012 Budget: Approved Dec 2010	FY2013 Budget	Estimated FY13 RAILS Per Capita Support	Changes between FY12 & FY13
<b>Personnel</b>					
<b>Salaries &amp; Wages Total</b>	<b>762,096</b>	<b>763,721</b>	<b>795,018</b>	-	<b>31,298</b>
<b>Payroll Taxes &amp; Benefits</b>					
Social Security	55,077	56,917	58,334	-	1,417
Unemployment Compensation	221	6,790	5,000	-	(1,790)
Workmen's Compensation	-	3,194	2,385	-	(809)
Retirement IMRF	59,742	62,454	99,048	-	36,594
Health, Dental & Life Insurance	10,203	86,953	108,393	-	21,440
Other	-	-	-	-	-
<b>Total Payroll Taxes &amp; Benefits</b>	<b>125,243</b>	<b>216,308</b>	<b>273,159</b>	-	<b>56,851</b>
<b>Total Personnel</b>	<b>887,339</b>	<b>980,029</b>	<b>1,068,178</b>	-	<b>88,149</b>
<b>Library Materials</b>					
Printed Materials	542	500	500	-	-
<b>Building &amp; Grounds</b>					
Rent	-	63,000	-	63,000	(63,000)
Utilities	-	18,950	-	18,950	(18,950)
Property Insurance	-	-	-	-	-
Custodial Service & Supplies	-	6,000	-	6,000	(6,000)
Repairs & Maintenance	-	5,000	-	5,000	(5,000)
Other	-	6,257	-	6,257	(6,257)

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<b>Total Building &amp; Grounds</b>	-	<b>99,207</b>	-	<b>99,207</b>	<b>(99,207)</b>
<b>Travel, Meeting &amp; Continuing Education</b>					
In-State Travel	831	1,500	1,500		-
Out-of-State Travel (4 staff, 4 nights)	-	2,980	5,370		2,390
Registration Fees (IUG, WILIUG)	3,021	2,220	3,000		780
<b>Total Travel, Meeting &amp; Continuing Education</b>	<b>3,852</b>	<b>9,140</b>	<b>9,870</b>	-	<b>730</b>
<b>Liability Insurance</b>	<b>7,744</b>	<b>8,838</b>	<b>8,838</b>		-
<b>Supplies, Postage &amp; Printing</b>					
Notice paper	11,536	10,000	10,000		-
Office Supplies	-	6,333	-	6,333	(6,333)
Postage / Shipping	5,372	37,025	37,025		-
<b>Total Supplies, Postage &amp; Printing</b>	<b>16,908</b>	<b>53,358</b>	<b>47,025</b>	<b>6,333</b>	<b>(6,333)</b>
<b>IT Services</b>					
Computer Supplies (tapes, etc)	3,495	19,000	19,000		-
Service Contracts & Subscriptions		3,300	3,300		-
Special Services (Iron Mountain, etc)		4,500	4,500		-
Misc (special services, data center)	398	2,000	2,000		-
<b>Total</b>	<b>3,893</b>	<b>28,800</b>	<b>28,800</b>	-	-

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<b>Telephone &amp; Telecommunications</b>					
Office (Phones, long distance, etc)	-	33,300	-	9,000	<i>(33,300)</i>
Data (Internet, ICN)	5,966	19,000	19,000	-	-
<b>Total Telephone &amp; Telecommunications</b>		<b>52,300</b>	<b>19,000</b>	<b>9,000</b>	<b><i>(33,300)</i></b>
<b>Equipment Rental, Repair &amp; Maintenance</b>					
Equipment Rental (copiers)	-	5,875	-	5,875	5,875
Equipment Maintenance (UPS, etc)	-	10,950	10,950		-
Maintenance Telecommunications (Smartnet, etc)	4,215	8,430	8,430		-
Maintenance Other (Oracle, printers, etc)	28,234	27,500	27,500		-
ILS Maintenance (Innovative)	270,763	283,980	293,759		9,779
<b>Total Equipment rental, repair and maintenance</b>	<b>303,213</b>	<b>336,735</b>	<b>340,639</b>	<b>5,875</b>	<b>3,904</b>
<b>Professional &amp; Contractual Services</b>					
Accounting/Audit	2,250	2,950	2,950		-
Legal	6,432	5,000	6,500		1,500
ILS Consulting (Innovative App Coordinator)	-	75,000	71,944		<i>(3,056)</i>
Consulting (Versatile)	156,276	183,560	183,560		-
Other (bank fees, Comp Psyche, etc)		1,660	1,660		-
Bibliographic Resource Sharing Costs (Marcive)	94,203	10,250	10,250		-
Bibliographic Service Costs (OCLC)	181,430	85,000	155,952		70,952
Payroll Service Costs (Paylocity)	-	1,870	1,870		-
Outside Printing	121				-
Membership Dues	40	170	170		-
<b>Total Professional &amp; Contractual Services</b>	<b>440,751</b>	<b>365,460</b>	<b>434,856</b>	-	<b>69,396</b>
<b>Miscellaneous (E-commerce fees)</b>	<b>21,065</b>	<b>10,000</b>	<b>27,500</b>		<b>17,500</b>

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<b>Capital Outlay</b>					
Spares Expense	0	10,000	0		(10,000)
Research Pro Annual Subscription w/Innovative		25,000	0		(25,000)
Test Server Refresh		1,750	0		(1,750)
Database Rescoping		1,950	1,950		-
Members purchasing Innovative products		20,000	20,000		-
Baker & Taylor Content Café		16,000	16,000		-
Members purchasing other products		0	0		-
	<b>0</b>	<b>74,700</b>	<b>37,950</b>		<b>(36,750)</b>
<b>Total Expenses</b>	<b>1,938,106</b>	<b>2,019,066</b>	<b>2,023,155</b>	<b>120,415</b>	<b>4,089</b>
<b>Total Revenue over Expenses</b>	<b>49,598</b>	<b>59,392</b>	<b>45,300</b>		<b>(14,092)</b>