

SWAN BOARD MEETING AGENDA  
125 Tower Drive - Burr Ridge, IL 60527

**AGENDA December 16, 2011 - Time 9:30 a.m.**  
**Conference Room A**  
**630.734.5144**

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment  
Public comment is allowed at SWAN meetings
3. Action Item – Acceptance of the December 16, 2011 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE DECEMBER 16, 2011 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item - Acceptance of the November 15, 2011 SWAN Board Minutes (Exhibits A1 – A6)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 15, 2011 SWAN BOARD MINUTES AS PRESENTED

5. Action Item – SWAN Financials (Exhibits B1 – B10)
  - a. Balance sheet and detail of expenditures for November 2011
  - b. Approval of the payment of bills for November 1, 2011 through November 30, 2011 in the amount of \$313,351.77.

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR NOVEMBER 1, 2011 THROUGH NOVEMBER 30, 2011 AND ACCEPT THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR NOVEMBER 2011

6. Action Item – Ratify FY13 Budget

RESOLVED, THAT THE SWAN BOARD RATIFIES THE FY13 BUDGET

7. Action Item – Executive Session

Executive Session for the purposes of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.” 5 ILCS 120/2(c) (1).

8. Action Item – FY11 SWAN Audit (Exhibits C1 – C4)

RESOLVED, THAT SWAN BOARD ACCEPTS THE FY11 AUDIT

9. Action Item – 2012 SWAN Meeting Dates (Exhibit D1)

RESOLVED, THAT THE SWAN BOARD APPROVES THE PROPOSED 2012 MEETING DATES AS PRESENTED

10. Discussion Item – SWAN Organization and its Responsibility for Managing Employees under SWAN

11. Discussion Item – FY13 SWAN/RAILS Contract Negotiation Process

12. Discussion Item – SWAN ByLaws change and the July 2012 SWAN Board Election

13. Discussion Item – Communications OMA

- a. SWAN Blog
- b. Klein, Thorpe, and Jenkins Letter (Exhibits E1 –E4)

14. Discussion Item – Strategic Planning Process

15. Reports

- a. Executive Director Report (Exhibits F1 – F4)
- b. Project Summary (Exhibit G1)
- c. SWAN Board President Report
- d. LLSAP Meeting Report
  - i. Minutes from 11/29 meeting (Exhibits H1 – H3)
- e. SWAN Fees Committee Report
- f. RAILS Board & Committees Report
- g. Downtime Report (Exhibit I1)
- h. Communications and Correspondence
  - i. Letter from RAILS LLSAP Boards to RAILS Executive Director and RAILS Board President

16. Discussion Item – January SWAN Board Agenda Items

17. Next Board Meeting

The next SWAN Board meeting will be held on January 20, 2011 in Burr Ridge at 9:30 a.m.

18. Adjournment

\*All agenda items may be acted upon by the SWAN Board