



**REGULAR MEETING
BOARD OF DIRECTORS – METROPOLITAN LIBRARY SYSTEM
Burr Ridge, Illinois – February 7, 2011**

Call to Order/Roll Call/Introduction of Visitors

President Coffee called the meeting to order at 5:35 p.m. President Coffee called the roll and the following Board members were present to establish a quorum.

Murray Barr	Crystal Megaridis
John Chrastka	Megan Millen
William Coffee	Milfred Moore (absent)
Jeremy Dunn (arrived at 5:50 p.m.)	Ingrid Lamp Niinemae
Sylvia Jenkins (arrived at 5:40 p.m.)	Elizabeth Quinlan (via phone)
Henry Latzke	Loree Washington (absent)
Jeana Mays – Browne (via phone)	

Introduction of Visitors

MLS staff members in attendance were Su Bochenski, Susan Weinmann, and Aaron Skog. Also in attendance were: Dee Brennan, Oak Park Public Library; Nicki Seidl, Evergreen Park Public Library, and Kathy McSwain, Chicago Ridge Public Library.

Public Comment

Dee Brennan asked the Board to reconsider the vote to merge, citing her belief that the scope and shape of the northern system is not good for libraries in this consortium. She also stated that Alliance is too different from the other systems about to merge and that they have no membership requirements. She explained that in light of the recent payment from the state, there is no longer a reason for such a hurry and that hurry does not make for a good process. Brennan also asked the Board to please vote for outsourcing the MLS Delivery service.

ACTION ITEM - CONSENT AGENDA

Megaridis moved, seconded by Latzke that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVES THE
CONSENT AGENDA AS PRESENTED.

Voice vote carried unanimously.

ACTION ITEM – Balance Sheet and Payment of Bills

Millen moved, seconded by Barr that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE PAYMENT OF BILLS FOR JANUARY 10, 2011 THROUGH FEBRUARY 6, 2011 AND ACCEPT THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JANUARY 2011.

Roll was called with the following results: 10 yes, 0 no, 3 absent. Motion carried.

ACTION ITEM - Outsource the Delivery Service

Barr moved, seconded by Latzke that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS DIRECT THE EXECUTIVE DIRECTOR TO SELECT A VENDOR, NEGOTIATE A CONTRACT, AND SEEK APPROVAL FROM THE ILLINOIS STATE LIBRARY AND MERGER TRANSITION BOARD FOR THE PURPOSE OF IMPLEMENTING THE OUTSOURCING OF THE DELIVERY SERVICE PRIOR TO JUNE 30, 2011.

Discussion

Barr recommends Bochenski hire help in order to carry out this change in delivery format. Millen believes outsourcing is a best practice for delivery. The important factor here is timing, where some Board members want to make sure that outsourcing is already in place before they lose control over decisions with the emergence of the new Board. Millen suggested MLS communicate with the other systems to get on the same page, but noted that the rural consortia would like to retain in-house delivery for a longer time. Niinemae supported coordination and uniformity of systems delivery. Chrastka is also in favor of moving toward outsourcing delivery and wants to leave behind that the MLS legacy is for this community to have outsourced delivery. Chrastka suggested that the words “seek approval from the Illinois State Library” be removed.

There was a motion to amend resolution:

Barr moved, seconded by Chrastka that it be

RESOLVED, THAT THE MLS BOARD OF DIRECTORS DIRECT THE EXECUTIVE DIRECTOR TO SELECT A VENDOR, NEGOTIATE A CONTRACT, AND SEEK APPROVAL FROM MERGER TRANSITION BOARD FOR THE PURPOSE OF IMPLEMENTING THE OUTSOURCING OF THE DELIVERY SERVICE PRIOR TO JUNE 30, 2011.

AND FURTHER BE IT RESOLVED, THAT THE MLS BOARD OF DIRECTORS INSTRUCT ITS REPRESENTATIVES ON THE TRANSITION BOARD TO COMMUNICATE THE DESIRE OF THIS BOARD TO SEE DELIVERY SERVICES OUTSOURCED FOR ITS CURRENT MEMBER LIBRARIES UNDER THE NEWLY MERGED SYSTEM; AND BE IT FURTHER RESOLVED TO INSTRUCT ITS REPRESENTATIVES ON THE TRANSITION BOARD TO IMMEDIATELY INITIATE DISCUSSION TO BEGIN PLANNING FOR OUTSOURCING OF DELIVERY SERVICES FOR LIBRARIES IN THE FORMER MLS AREA UNDER THE NEWLY MERGED SYSTEM.

Voice vote carried unanimously.

ACTION ITEM - Intergovernmental Agreement – Merger

Chrastka moved, seconded by Niinema that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE 2011 MERGER INTERGOVERNMENTAL AGREEMENT BETWEEN ALLIANCE, DUPAGE, METROPOLITAN, PRAIRIE AREA, AND NORTH SUBURBAN LIBRARY SYSTEMS.

Roll was called with the following results: 11 yes, 0 no, 2 absent. Motion carried.

Discussion

Bochenski responded to an inquiry from the Board that the Merger Design Team will not be publishing a formal Due Diligence report. The members of the Due Diligence committee reassured the Board that they did not find anything significant enough to recommend MLS *not* move forward with the merger after studying all of the documents submitted. Coffee explained that this was not a difficult process because of the similar structure among all of the organizations in the merger.

ACTION ITEM - Select Three MLS Representatives to Serve on the Merger Transition Board

Jenkins moved, seconded by Latzke that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPOINT BILL COFFEE, CRYSTAL MEGARIDIS, AND MEGAN MILLEN TO SERVE AS THE MLS REPRESENTATIVES ON THE MERGER TRANSITION BOARD.

Voice vote carried unanimously.

ACTION ITEM - Approve Standardized Severance Payments

Megaridis moved, seconded by Mays - Browne that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE SEVERANCE PAY FOR MLS EMPLOYEES WHOSE POSITIONS ARE ELIMINATED AND WORK UNTIL THEIR SERVICES ARE NO LONGER REQUIRED BY MLS OR THE NEW SYSTEM EQUALING ONE WEEK OF SEVERANCE PER YEAR OF SERVICE UP TO A MAXIMUM OF EIGHT WEEKS. THIS RESOLUTION EXPIRES JUNE 30, 2011.

Roll was called with the following results: 11 yes, 0 no, 2 absent. Motion carried.

ACTION ITEM - Request MLS Employees to Schedule and Use Vacation Time

Barr moved, seconded by Latzke that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS, UNDER THE DIRECTION OF THE EXECUTIVE DIRECTOR, REQUEST THAT ALL MLS EMPLOYEES SCHEDULE IN ADVANCE AND USE ALL ACCRUED VACATION TIME BY JUNE 30, 2011.

Roll was called with the following results: 7 yes, 4 no, 2 absent. Motion carried.

Discussion

Chrastka does not support the Board making a management design for MLS employees and Millen suggested an amendment to the employee personnel policy instead of an edict coming down from the Board. Coffee explained that this was not an edict, but rather a show of Board support for Bochenski's request to MLS staff.

ACTION ITEM - Donation for the Library Director's Institute

Latzke moved, seconded by Millen that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE A DONATION IN THE AMOUNT OF \$100.00 TO THE ATLAS GROUP FOR THE LIBRARY DIRECTOR'S INSTITUTE.

Jenkins moved to amend the motion, seconded by Latzke that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE A DONATION IN THE AMOUNT OF \$500.00 OR PROVIDE SUPPORT FOR 5 DIRECTORS TO THE ATLAS GROUP FOR THE LIBRARY DIRECTOR'S INSTITUTE.

Roll was called with the following results: 11 yes, 0 no, 2 absent. Motion carried.

INFORMATION ITEM - Merged System Cumulative Cash Flow

The merged system cash flow document was presented.

REPORTS

Report of the Illinois State Library

- Cyndy Colletti, the ISL liaison, was not present to give her report. However, a copy of the report was available as a handout at the meeting.

MLS Board President's Report

- President Coffee stated he does not have anything to add but informed the Board that the Merger Design Team meeting was February 8 and that there is one more meeting scheduled later in February.

Report of the Deputy/Executive Director

- The report of the Executive Director was available as a handout at the meeting.

CORRESPONDENCE

The following documents were available as part of the February 7, 2011 Board Packet:

- Letter from Illinois State Library
- Letter from State Representative Kelly Burke, 36th District

NEXT BOARD MEETING

The next Board meeting of the Metropolitan Library System will be held on March 21, 2011 in Burr Ridge at 5:30PM.

ADJOURNMENT

There being no further business before the Board, Dunn moved, seconded by Latzke, to adjourn this meeting. Motion carried and the meeting was adjourned at 6:50 p.m.

Minutes prepared by Susan Weinmann,
Respectfully submitted,

Elizabeth Quinlan,
Board Secretary