



Metropolitan
Library
System

**REGULAR MEETING
BOARD OF DIRECTORS OF
THE METROPOLITAN LIBRARY SYSTEM
Burr Ridge, Illinois
September 21, 2009
Minutes**

Call to Order/Roll Call/Introduction of Visitors/Swearing in of New Members

President Moore called the meeting to order at 6:06 p.m. The roll was called and the following Board members were present to establish a quorum.

Connie Amon	Jeana Mays-Browne
Marilyn Boria	Crystal Megaridis
William Coffee	Milfred Moore
Sylvia Jenkins	Merri Monks (<i>via phone</i>)
Janet Kelenson (<i>absent</i>)	Elizabeth Quinlan
Robert Kolodziejcki (<i>absent</i>)	Tom Read
Ingrid Lamp Niinemae	Loree Washington (<i>absent</i>)
Henry Latzke	

Also present were MLS staff members Alice Calabrese, Gretel Stock-Kupperman, Scott Remmenga, Aaron Skog, Su Bochenski and Dorothy Kovacs.

SWEARING IN OF BOARD MEMBERS

President Moore administered the oath of office to newly elected Board member William Coffee, and newly appointed Board member Connie Amon.

CONSENT AGENDA

- a. Approval of Agenda
- b. Acceptance of the July 20, 2009 MLS Board Meeting minutes
- c. Acceptance of the Aug. 31, 2009 MLS Committee of the Whole meeting minutes

Boria moved, seconded by Coffee that it be

**RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVES THE CONSENT AGENDA
AS PRESENTED**

Voice vote carried.

ACTION ITEM #1

- a. Approval of the payment of bills for July 2009 and Aug. 2009 in the amount of \$602,166.89
- b. Balance sheet and detail of expenditures for July 2009 and Aug. 2009

Read moved, seconded by Latzke that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE PAYMENT OF BILLS FOR JULY 2009 AND AUGUST 2009 AND ACCEPT THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JULY 2009 AND AUGUST 2009.

Roll was taken with the following results: 12 yes, 0 no, 3 absent. Motion carried.

ACTION ITEM #2

Acceptance of MLS Audit for FY09

Tom Read, Chair of the MLS Finance Committee, reported that Dan Berg of Sikich LLP attended the MLS Finance Committee meeting earlier this afternoon to answer any questions Board members might have regarding the MLS FY2009 Audit. Read then gave a brief summary of the audit for the Board members. Read also stated that the MLS Finance Committee recommends that the MLS Board of Directors accept the FY2009 as presented. If any Board members have questions on the audit, please forward them to Read who will pass them along to the auditor.

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS ACCEPTS THE MLS AUDIT FOR FY09.

Voice vote carried.

ACTION ITEM #3

Approval of Revised FY10 Budget

Tom Read, Chairman of the MLS Finance Committee, reported that the Finance Committee recommends that the MLS Board of Directors approve the revised FY2010 budget as amended to reflect the Finance Committee's request that the out of state travel line be increased from \$3,750 to \$6,000.

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE REVISED FY2010 BUDGET AS AMENDED.

Roll was taken with the following results: 12 yes, 0 no, 3 absent. Motion carried.

ACTION ITEM #4

Support of Revised Plan of Service

After Calabrese went through the revised Plan of Service with the Board, Read moved, seconded by Mays-Browne, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS SUPPORTS THE REVISED PLAN OF SERVICE TO BE SENT TO THE ILLINOIS STATE LIBRARY AS PART OF OUR FUNDING REDUCTION.

Voice vote carried.

ACTION ITEM #5

Reinstate Libraries to Full Membership

The reason that most of the following libraries had been dropped from membership is because they did not file an Annual Report in a timely fashion. They are now in full compliance.

Niinemae moved, seconded by Megaridis, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE REINSTATEMENT OF THE FOLLOWING LIBRARIES TO FULL MLS MEMBERSHIP:

- Cambodian American Heritage Museum
- Chicago Transit Authority – LAW
- Hinshaw & Culbertson
- KPMG Consulting
- Latham & Watkins
- McDermott, Will & Emery
- Museum of Broadcast Communications
- Sidley Austin LLP
- The History Makers

Voice vote carried.

ACTION ITEM #6

Member Reinstatement of River Grove SD #85.5 as a Developmental Member

Mayes-Browne moved, seconded by Coffee that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE REINSTATEMENT TO DEVELOPMENTAL MEMBERSHIP OF RIVER GROVE SD #85.5

Voice vote carried.

ACTION ITEM #7

New Full Member Application-Chicago Center for Green Technology

Gretel Stock-Kupperman gave a brief report to the Board on this library.

Boria moved, seconded by Megaridis that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS ACCEPT THE APPLICATION FOR FULL MEMBERSHIP FROM THE CHICAGO CENTER FOR GREEN TECHNOLOGY

Voice vote carried.

ACTION ITEM #8

Service Proposal from Innovative Interfaces for a Personal Service Representative

Quinlan moved, seconded by Niinemae that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS ACCEPT THE SERVICE PROPOSAL FROM INNOVATIVE INTERFACES FOR A PERSONAL SERVICE REPRESENTATIVE FOR MLS AS PRESENTED.

Voice vote carried.

DISCUSSION ITEM #1

MLS Staff Benefits FY11 Budget

The Finance Committee began a discussion on the percentage that MLS would pay toward health insurance benefits for staff. This question had been raised by some of the SWAN members. The following breakdown of health care benefits paid by MLS for staff was then given:

1. Thirty-six (36) MLS employees have health insurance coverage.
 - a. MLS pays 90% of the coverage for employees only. One-third (1/3) of the staff participate in this option.
 - b. MLS pays 60% of the coverage for an employee and family. One-third (1/3) of the staff take this option.
 - c. One-third (1/3) of the staff do not participate in any health care coverage.

DISCUSSION ITEM #2

MLS Contribution to SWAN FY11 Budget

It was mentioned that this item is quite similar in content to Discussion Item #1. Meetings will be held between Marilyn Boria representing the MLS Finance Committee and Jamie Bukovac representing the SWAN Council, and will also include Calabrese and Skog. The results of their meetings will be passed along to the Finance Committee. SWAN needs to know the amount of the MLS contribution to the SWAN FY11 budget by the October meeting so they can vote on their budget at their December Quarterly meeting.

The Finance Committee will meet a week before the Board meeting to discuss the contribution.

INFORMATIONAL ITEM #1

Calumet City Public Library

Concerns remain with the situation at the Calumet City Public Library. President Moore and Calabrese had a meeting scheduled with the Mayor of Calumet City. They met instead with the Personnel Director at Calumet City. The Mayor has begun meeting individually with the Trustees and appointed three new Trustees. The Personnel Director seemed to be well aware of the issues discussed.

INFORMATIONAL ITEM #2

ILSDO Advocacy Campaign

System Directors are planning a campaign involving letter writing, sending emails, leaving voice mails, etc. as soon as the legislators come back. ILA is working on this.

INFORMATIONAL ITEM #3

The MLS Annual Meeting will be held on Wednesday, October 21, 2009 from 9:30 a.m. to noon at the Tinley Park Public Library.

REPORTS

- Report of the Illinois State Library
Calabrese informed the Board that Mary Downing at the ISL has been ill and is unable to attend our meeting. A copy of her report is part of the Sept. 21, 2009 Board packet file.
- Report of the Executive Director
Calabrese went through her report to the Board a copy of which is part of the Sept. 21, 2009 Board packet file.
- Member Services Monthly Report
A copy of the reports for July and August 2009 are part of the Sept. 21, 2009 Board packet file
- Report of the SWAN Council
A copy of SWAN Council minutes dated August 5, 2009 is part of the Sept. 21, 2009 Board packet file.

NEXT BOARD MEETING

The next Board meeting of the Metropolitan Library System will be held on Monday, October 19, 2009 at 3:00 p.m. in Chicago.

ADJOURNMENT

Jenkins moved, seconded by Quinlan, to adjourn this meeting. Motion carried. Meeting adjourned at 7:20 p.m.

Minutes prepared by Dorothy Kovacs,
Respectfully submitted,

Marilyn Boria, Board Secretary