



Metropolitan
Library
System

**REGULAR MEETING
BOARD OF DIRECTORS OF
THE METROPOLITAN LIBRARY SYSTEM
Burr Ridge, Illinois
July 20, 2009
Minutes**

Call to Order/Roll Call/Introduction of Visitors

President Kelenson called the meeting to order at 5:30 p.m. The roll was called and the following Board members were present to establish a quorum.

Connie Amon (*absent*)
Marilyn Boria
William Coffee (*absent*)
Sylvia Jenkins
Janet Kelenson
Robert Kolodziejcki (*absent*)
Ingrid Lamp Niinemae
Henry Latzke (*absent*)

Jeana Mays-Browne
Crystal Megaridis
Milfred Moore
Merri Monks (*absent*)
Elizabeth Quinlan
Tom Read (*left prior to Exec. Session*)
Loree Washington

Also present were MLS staff members Alice Calabrese, Gretel Stock-Kupperman, Scott Remmenga, Aaron Skog, Su Bochenski and Dorothy Kovacs.

SWEARING IN OF BOARD MEMBERS

Janet Kelenson administered the oath of office to newly re-elected Board members Sylvia Jenkins, Jeana Mays-Browne and Milfred Moore. Newly elected Board member William Coffee and newly appointed Board member Connie Amon were absent from this meeting and will be sworn in at the September 2009 Board meeting.

ELECTION OF OFFICERS

- **President -** Jenkins nominated Moore, Boria seconded the nomination. No other nominations for President were made.
- **Vice President-** Niinemae nominated Jenkins, Mays-Browne seconded the nomination. Moore nominated Megaridis, Washington seconded the nomination. No further nominations were made. Color coded index cards were distributed to Board members to vote for their choice for Vice President. Senior Director Bochenski counted the ballots. The tally results showed Megaridis to be the Vice President-Elect.
- **Treasurer-** Jenkins nominated Boria, Megaridis seconded the nomination. Kelenson nominated Read, Washington seconded the nomination. No further nominations were made. Colored index cards were distributed for voting. Senior Director Bochenski counted the ballots. The tally results showed Read to be Treasurer-Elect.
- **Secretary-** Read nominated Boria, Jenkins seconded the nomination. Mays-Browne nominated Washington, Niinemae seconded the nomination. Voting was done by colored index cards. Senior Director Bochenski counted the ballots. The tally results showed Boria to be Secretary-Elect.

CONSENT AGENDA

- a. Approval of Agenda
- b. Acceptance of the June 15, 2009 MLS Board Meeting Minutes
- c. Appointment of Deputy Treasurer and Assistant Secretary
In accordance with Chapter 102, Illinois Revised Statutes (Officers) Section 23, the Executive Director is appointed as Deputy Treasurer and Assistant Secretary.
- d. Approval of Bank Resolutions
- e. Prevailing Wage Rate

NOTE: The Illinois Procurement Code requires prevailing wage payments to service employees performing work on STATE contracts. It also requires the government agency's Board of Directors to pass a yearly resolution and file of certified copy with the Secretary of State and the Department of Labor.

- f. Board Meeting Dates and Locations – FY2010
NOTE: The Board will not meet in August and December as has been practiced in the past.
- g. Recognition honoring Myra Mahlke and Paul Whitsitt for services rendered to the Board.

Kelenson moved, seconded by Niinema, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVES THE CONSENT AGENDA AS PRESENTED

Roll was taken with the following results: 10 yes, 0 no, 5 absent. Motion carried.

ACTION ITEM #1

Approval of the payment of bills for June 2009 in the amount of \$261,884.60.

Read moved, seconded by Washington, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE PAYMENT OF BILLS FOR JUNE 2009

Roll was taken with the following results: 10 yes, 0 no, 5 absent. Motion carried.

ACTION ITEM #2

Policy for Post-Offer Testing of Drivers

Mays-Browne moved, seconded by Jenkins, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE POLICY FOR POST-OFFER TESTING OF DRIVERS AS SUBMITTED.

Roll was taken with the following results: 10 yes, 0 no, 5 absent. Motion carried.

ACTION ITEM #3

Reinstate Libraries to Full Membership

Kelenson moved, seconded by Mays-Browne, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE REINSTATEMENT TO FULL MEMBERSHIP OF DOLTON SCHOOL DISTRICT #148 AND CHAPMAN AND CUTLER LLP.

Roll was taken with the following results: 10 yes, 0 no, 5 absent. Motion carried.

DISCUSSION ITEM #1

Budget Scenarios

Calabrese informed the Board that we had no details on the System budget from the Illinois State Library and that the Executive Team has been meeting to create various budget scenarios that may be needed. Calabrese will go into more detail on those scenarios during the Executive Session later in this meeting.

INFORMATIONAL ITEM #1

Calumet City Public Library

Calabrese reported that the new Director at Calumet City Public Library has been fired. We have been trying to meet with Jane Rowland and Calabrese was able to speak with her briefly at ALA. We have also been trying to arrange an appointment with Michelle Markiewicz-Qualkinbush, Mayor of Calumet City, but have been unsuccessful in our attempts.

INFORMATIONAL ITEM #2

Board Committee Appointment (Finance/Planning) (3 to 5 Board Members on each committee)

A committee sign-up sheet was distributed to the Board members enabling them to volunteer for the committee of their choice. President Moore will then appoint members to the Finance Committee as well as the Planning Committee from the volunteers.

INFORMATIONAL ITEM #3

Hugh C. Atkinson Award

SWAN (System Wide Automated Network) won the Hugh C. Atkinson Award which is presented by the Illinois Library Association and Demco, Inc. This award is made annually for sustained activity and contributions having a lasting impact on librarianship. Criteria to be considered for this award include evidence of a sustained effort over a period of years; contribution should be of a permanent quality; and performance should serve as a model for similar programs.

REPORTS

- Report of the Illinois State Library
A copy of this report is part of the July 20, 2009 Board packet file. Calabrese informed the Board that ISL Consultants are not able to travel or use videoconferencing equipment. It was suggested that our ISL Consultant could pre-record a presentation and send it to us to play at the Board meeting.
- Report of the Board President
Kelenson thanked everyone for her term as Board President. She has every confidence that we will make it through these economic times. Kelenson's report is part of the July 20, 2009 Board packet file.
- Report of the Executive Director
A copy of this report is part of the July 20, 2009 Board packet file. Calabrese asked Skog to say a few words to the Board on expanding broadband access.

Skog then spoke to the Board regarding the fact that the Economic Recovery and Reinvestment Act of 2009 is offering to expand broadband access to communities across the U.S. Some points to think about:

- coordinating the installment of equipment going into libraries.
 - Jenkins stated that she could talk with Skog regarding training for this program.
 - getting people to sign on.
 - if we can get in the first round, we stand a better chance than in the second round.
 - first step is to send out announcements to our public library directors to gauge the interest. Skog stated he plans to do this tomorrow (July 21st).
 - we cannot promise to pull this off the first time around because the due date is Aug. 14th and it is an extensive grant.
- Consulting and CE Monthly Report
A copy of this report is part of the July 20, 2009 Board packet file

- Report of the SWAN Council
A copy of SWAN Council minutes dated July 7, 2009 is part of the July 20, 2009 Board packet file.

DISCUSSION ITEM #3

Executive Session

Megaridis moved, seconded by Mays-Browne, to go into:

Executive Session for the purposes of discussing "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body." 5 ILCS 120/2(c) (1).

Roll was called with the following results: 9 yes, 0 no, 6 absent. Motion carried. (Director Read had already left the meeting at this point)

The Board came out of Executive Session at 7:30 p.m.

Subsequent to resuming the regular MLS Board meeting a motion was passed based upon an annual evaluation of the Executive Director. The Board agreed that the Executive Director would receive one additional week of paid vacation during FY09/FY10 in lieu of a salary increase.

Roll was taken with the following results: 9 yes, 0 no, 6 absent. Motion carried.

NEXT BOARD MEETING

The next Board meeting of the Metropolitan Library System will be held on Monday, Sept. 21, 2009 at 5:30 p.m. in Burr Ridge.

ADJOURNMENT

Mays-Browne moved, seconded by Washington, to adjourn this meeting. Motion carried. Meeting adjourned at 7:30 p.m.

Minutes prepared by Dorothy Kovacs,
Respectfully submitted,

Marilyn Boria, Board Secretary