



Metropolitan
Library
System

**REGULAR MEETING
BOARD OF DIRECTORS OF
THE METROPOLITAN LIBRARY SYSTEM
Chicago, Illinois
June 15, 2009
Minutes**

Call to Order/Roll Call of the Board of Directors/Introduction of Visitors

President Kelenson called the meeting to order at 3:20 p.m. The roll was called and the following Board members were present to establish a quorum.

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|---|-------------------------------------|
| Marilyn Boria (<i>absent</i>) | Crystal Megaridis |
| Sylvia Jenkins (<i>absent</i>) | Milfred Moore |
| Janet Kelenson | Merri Monks |
| Robert Kolodziejewski (<i>absent</i>) | Elizabeth Quinlan (<i>absent</i>) |
| Ingrid Lamp Niinema | Tom Read (<i>absent</i>) |
| Henry Latzke | Loree Washington |
| Myra Mahlke (<i>absent</i>) | Paul Whitsitt |
| Jeana Mays-Browne (<i>absent</i>) | |

Also present were MLS staff members Alice Calabrese, Gretel Stock-Kupperman, Scott Remmenga, Aaron Skog, Kathy Roegge and Dorothy Kovacs.

Others present: Mary Downing, Illinois State Library; and William Ashford (3:45 p.m.), Board member at Berkeley Public Library and currently running for the MLS Board of Directors.

CONSENT AGENDA

- a. Approval of Agenda
- b. Acceptance of the May 18, 2009 MLS Board Meeting Minutes
- c. Member Reinstatement of Sandridge School District 172 as a developmental member

Moore moved, seconded by Washington, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVE THE CONSENT AGENDA
AS PRESENTED

Voice vote carried.

ACTION ITEM #1

- a. Approval of the payment of bills for May 2009 in the amount of \$155,453.28
- b. Balance sheet and detail of expenditures for May 2009

Whitsitt moved, seconded by Latzke, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE PAYMENT OF BILLS FOR MAY 2009 AND ACCEPT THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR MAY 2009 AS PRESENTED.

Roll was taken with the following results: 8 yes, 0 no, 7 absent. Motion carried.

ACTION ITEM #2

Resource Sharing Recognition

Washington moved, seconded by Moore, that it be

RESOLVED, THAT THE RESOURCE SHARING DEPARTMENT STAFF INCLUDING KATE BOYLE, SEMIRAMIS GRADY, EDLYN LeFEVOUR, KATHY OTTO, AND JODY RUBEL BE COMMENDED FOR THEIR PROFESSIONALISM AND EXCELLENT CUSTOMER SERVICE IN ENACTING THE CHANGE IN RESOURCE SHARING SERVICES AND FOR THE ON-SITE SUPPORT AND TRAINING OF INDIVIDUAL LIBRARY STAFF MEMBERS

Voice vote carried.

ACTION ITEM #3

Changing Members to Developmental Status

Latzke moved, seconded by Washington, that the following be approved as amended

RESOLVED, THAT THE MLS BOARD OF DIRECTORS APPROVE BEECHER CSD #200U, BERKELEY SD #87, CALUMET PARK SD #132, CATHERINE COOK SCHOOL, CHICAGO HEIGHTS SD #170, DOLTON SD #148, GORDON TECH HS, MIDLOTHIAN SD #143, PRAIRIE HILLS SD #144, ST. LAURENCE HS, SUNNYBROOK SD #171 AND WILLOW SPRINGS SD #108 BE CHANGED TO DEVELOPMENTAL STATUS

Voice vote carried.

ACTION ITEM #4

Dropping Members Due to Failure to File Annual Report

Moore moved, seconded by Megaridis, that it be

RESOLVED, TO AMEND ACTION ITEM #4 MOTION AND VOTE TO CORRECT THE RATIONALE FOR THESE LIBRARIES BEING DROPPED, TO "BEING DROPPED FOR MEMBERSHIP CRITERIA". THIS IS A MODIFICATION OF ACTION ITEM #4 MOTION AND VOTE.

MacCormac College
Olive-Harvey College
Univ. of Chicago – Graduate
School of Business

Posen Robbins SD #143.5
River Grove SD # 85.5
Guerin College Preparatory HS
Ida Crown Jewish Academy
Latino Youth Alternative HS
Notre Dame HS for Girls
Seton Academy
St. Scholastica
St. Thomas Apostle

Accenture
Assyrian Universal Alliance Foundation
Banner & Witcoff
Boston Consulting Group, Inc.
Cambodian American Heritage Museum
Carlyle Group
Carnow, Conibear & Assoc., LTD.
Chapman and Cutler LLP
Chicago Children's Choir
CME Group
DuSable Museum
Emanuel Congregation
Energy BBDO
Ernst & Young CBK
Frankel & Company

Grant Thornton LLP
Hedlund & Hanley
Heidrick & Struggles, Inc.
Hill & Knowlton, Inc.
Hinshaw & Culbertson
Illinois Citizens For Life
Illinois Housing Development
Authority
Jackson Park Hospital
JP Morgan Chase - Law
KPMG Consulting
Latham & Watkins
Legal Assistance Foundation of
Chicago
Leo Burnett, USA
Levenfeld Pearlstein
McDermott, Will & Emery
Michael Reese Hospital &
Medical

Museum of Broadcast Communications
Oak Park Hospital
Pederson & Houpt-Lawyers
Perkins & Will
Playboy Enterprises, Inc.
Real Estate Analysis Corporation
Roseland Community Hospital
RSM McGladrey
Sidley Austin LLP
St. James Hospital
The History Makers
Luther High School South
Bellwood EL SD #88
Sauk Village EL SD #168
Patton EL SD #133
St. Michael School
Berwyn North SD #98

Voice vote carried.

ACTION ITEM#5

Dropping Members Due to Membership Criteria

Board President called the question of this Action Item:

RESOLVED, THAT THE MLS BOARD OF DIRECTORS APPROVE
THE FOLLOWING MEMBERS BE DROPPED FROM MLS
MEMBERSHIP DUE TO MEMBERSHIP CRITERIA.

Alexander Hamilton College
Chicago Christian HS

Voice vote carried.

ACTION ITEM #6

Board Meeting Dates and Locations – FY2010

Whitsitt moved, seconded by Latzke, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVE THE MEETING SCHEDULE
FOR 2009-2010 AS SUBMITTED.

Voice vote carried.

DISCUSSION ITEM #1

Policy Recommendation for Post Offer Testing of Drivers for Physical and Drug Tests

There will be a policy recommendation for Board approval at the next Board meeting. Following are some points that may be included in the policy concerning a requirement for a physical test for drivers after they are offered the position and drug testing since the position is for drivers.

This recommendation came to us as part of a Hartford Insurance audit. Other suggestions included:

- Make bins less full and less heavy.
- Hold training sessions with safety reminders with the drivers.

DISCUSSION ITEM #2

LSTA Grant Update

Per last month's Board discussion on the date and time of grant submission taken into consideration in the final selection process, Karen Egan sent Calabrese an LSTA grant application. In the Final Selection Process section on page 6 of the grant application, one of the considerations is listed as "Earliest date and time of receipt of the complete application". There were mixed opinions among Board members as to whether this is a fair or unfair consideration of libraries regardless of size. Another opinion of unfair was treating school districts with hundreds of school buildings in the same manner as school districts with only one to five schools in terms of criteria and factors that are taken into account.

INFORMATIONAL ITEM #1

Member Survey Results

At a Public Library Advisory Committee meeting, Jane Schulten of the Crete PL and Anne Kozak of the Thomas Ford PL volunteered to assist in the preparation of a membership survey. The discussion centered on the kind of communication that both Jane and Anne felt was successful. A similar type of survey was done by former SLS Executive Director, Mike O'Brien in the 1980's and 1990's to gather insight on which services were of utmost importance should a decision be necessary to cut a service due to a budget cut.

Gretel Stock-Kupperman reported on what members value most and was pleased that respondents came from front line staff, reference librarians and youth services librarians as well as administrators. The raw data was given to the administrators at the MLS Quarterly Administrators' Meeting on June 4, 2009. A discussion will continue with the Public Library Advisory Committee at their July 22, 2009 meeting.

INFORMATIONAL ITEM #2

Certification of the 2009 Board Election Results

Board members Ingrid Lamp Niinemae and Merri Monks served on the FY2010 Board Election Vote Tally Committee and reported on the following election results.

Public Library

William N. Coffee, LaGrange Public Library
Jeana Mays-Browne, Glenwood-Lynwood Public Library
Milfred Moore, Matteson Public Library

Academic Library

Sylvia Jenkins, Moraine Valley Community College

INFORMATIONAL ITEM #3

SWAN Research Pro Group Purchase Agreements

Calabrese explained that SWAN Research Pro Group Purchase Agreements is an exciting project that is an approximately \$1,000,000 contract with vendors for databases. There are 63 SWAN libraries who will be participating. This will give libraries that normally would not have access to multiple electronic databases an opportunity to participate thus leveling the playing field.

Skog then stated that work was begun by working with a group of vendors to see what sort of pricing they would give us. A pricing model was worked out that was not just strictly pricing based on population but it was population worked out with each library's EAV. Sixty-three members have confirmed they are going to participate; eleven said no. There will be 35 databases with 4 vendors (Ebsco, Gale, Grolier, and Worldbook). Contracts with the vendors should be signed by June 30, 2009 by Alice with an effective date of July 1, 2009. This could be on the Board agenda in July. The Board agreed to have Alice sign the contracts for the July 1st effective date and have it on the Board agenda for the July meeting.

INFORMATIONAL ITEM #4

Life Insurance Change from Standard Insurance to Lincoln Financial Group

Calabrese reported that we changed life insurance carriers because the pricing went down and we were able to save some money.

REPORTS

- Report of the Illinois State Library
A copy of this report is part of the June 15, 2009 Board packet file
- Report of the Board President
Kelenson will defer her report to a wrap-up report at the Board's meeting next month.
- Report of the Executive Director
A copy of this report is part of the June 15, 2009 Board packet file
- Consulting and CE Monthly Report
A copy of this report is part of the June 15, 2009 Board packet file
- Report of the SWAN Council
A copy of SWAN Council minutes dated May 6, 2009 is part of the June 15, 2009 Board packet file

NEXT BOARD MEETING

The next Board meeting of the Metropolitan Library System will be held on July 20, 2009 at 5:30 p.m. in Burr Ridge.

DISCUSSION ITEM #3

Executive Session – Review of the Executive Director

Monks moved, seconded by Niinema, to go into:

Executive Session for the purposes of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.” 5 ILCS 120/2(c) (1).

Roll was called with the following results: 8 yes, 0 no, 7 absent. Motion carried.

The Board came out of Executive Session at 5:23 p.m.

ADJOURNMENT

The Board adjourned by acclamation at the hour of 5:25 p.m.

Minutes prepared by Dorothy Kovacs,
Respectfully submitted,

Board Secretary