



Metropolitan
Library
System

**REGULAR MEETING
BOARD OF DIRECTORS OF
THE METROPOLITAN LIBRARY SYSTEM
Chicago, Illinois
May 18, 2009
Minutes**

Call to Order/Roll Call of the Board of Directors/Introduction of Visitors

President Janet Kelenson called the meeting to order at 3:27 p.m. The roll was called and the following Board members were present to establish a quorum.

Marilyn Boria	Crystal Megaridis
Sylvia Jenkins	Milfred Moore
Janet Kelenson	Merri Monks
Robert Kolodziejski	Elizabeth Quinlan
Ingrid Lamp Niinemae	Tom Read
Henry Latzke	Loree Washington
Myra Mahlke (<i>absent</i>)	Paul Whitsitt
Jeana Mays-Browne	

Also present were MLS staff members Alice Calabrese, Su Bochenski, Gretel Stock-Kupperman, Scott Remmenga, and Dorothy Kovacs.

Others present: Mary Downing, Illinois State Library; Connie Amon, Area Library Coordinator, Chicago Public Schools, Department of Libraries and Information Services..

CONSENT AGENDA

- a. Approval of Agenda
- b. Acceptance of the April 20, 2009 MLS Board Meeting Minutes
RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVE THE CONSENT AGENDA
AS PRESENTED
- c. Transfer from General Fund to the Building Improvements Fund

Moore moved, seconded by Kolodziejski, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
FINANCE COMMITTEE RECOMMENDS THE MLS BOARD APPROVE
THE EXCESS OF FUNDS IN THE GENERAL FUND FUND BALANCE
OF \$1,500,000 AS OF JUNE 30, 2009 BE TRANSFERRED TO THE BUILDING
IMPROVEMENTS FUND.

Roll call was taken with the following results: 14 yes, 0 no, 1 absent, 0 abstain. Motion carried.

ACTION ITEM #1

- a. Approval of the payment of bills for April 2009 in the amount of \$169,520.97
- b. Balance sheet and detail of expenditures for April 2009

Boria moved, seconded by Latzke, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE PAYMENT OF BILLS FOR APRIL 2009 AND ACCEPT THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR APRIL 2009 AS PRESENTED.

Roll was taken with the following results: 14 yes, 0 no, 1 absent, 0 abstain. Motion carried.

ACTION ITEM #2

Revise MLS Purchasing Policy

Read moved, seconded by Boria, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE REVISION TO THE MLS PURCHASING POLICY AMENDED WITH THE ADDITION OF THE BOARD APPROVED REVISION DATE AT THE BOTTOM OF THE POLICY AND THE ADDITION OF "Executive Director or Designee" TO PARAGRAPH #1 UNDER "GENERAL".

Above motion was revised to incorporate the two changes cited in the motion. Voice vote carried.

REPORT OF THE FINANCE COMMITTEE

Read, Chairman of the Finance Committee, reported that the Finance Committee met to review the MLS FY2010 Proposed Budget. Remmenga reviewed some of the points in the Budget with the Board.

- 1. Finance Committee recommends the MLS Board approve the MLS FY2010 Proposed Budget as presented
- 2. Finance Committee recommends the MLS Board approve the excess of funds in the General Fund Fund balance as of June 30, 2009 be transferred to the building improvements fund.
- 3. The Finance Committee is not recommending the Board approve the roof replacement or moving the parking lot entrance to the Burr Ridge facility at this time.

ACTION ITEM #3

Approval of the FY2010 Budget

Read moved that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE FY2010 BUDGET AS PRESENTED.

Roll was taken with the following results: 13 yes, 1 no, 1 absent, 0 abstain. Motion carried.

ACTION ITEM #4

Approval of the FY2010 Salary Schedule

Mays-Browne moved, seconded by Lamp Niinemae, that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE FY2010 SALARY SCHEDULE AS PRESENTED.

Roll call was taken with the following results: 11 yes, 3 no, 1 absent, 0 abstain. Motion carried.

DISCUSSION ITEM #1

Proposed Building Projects

a. Roof Replacement for Burr Ridge Facility

Calabrese reported that we are not seeking approval from the Board on any building projects at this time. We did receive two quotes from roofing companies. One quote was \$196,400 with a twenty-year guarantee and another quote was \$187,000 with a fifteen-year guarantee.

b. New Entrance from Parking Lot in Burr Ridge

Additional study is necessary before bringing this project before the Board for approval. Proposals for work were \$74,000 and \$91,000. These figures do not include architectural drawings, village permits and installing carpeting.

DISCUSSION ITEM #2

Delivery Update

Calabrese went through the stats and delivery trends documents that were included in the May 18, 2009 Board packet. We have not been able to eliminate overtime because of illness and injuries.

INFORMATIONAL ITEM #1

Report from ALA Legislative Day

Kelenson reported the key issue this year is the lack of funds with an increase in demand for library services. We have shared stories with our legislators about how the public libraries have provided life-long learning and access to online resources. With the recession many public libraries across the country have had to cut services and need to further reduce services. School libraries are in jeopardy because of a lack of funding. North Suburban Library System is asking each of the members of that Board to contact a certain number of legislative members each year. Kelenson would like to start the same practice.

Moore reported that legislators, directors and aides all wanted to support the libraries and were ready to sign on to bills which supported additional funds for libraries.

Calabrese said every legislative aide she met with gave at least ½ hour of their time for a visit.

INFORMATIONAL ITEM #2

Member Annual Reports

Stock-Kupperman gave a presentation on this issue and reported on the handout (Member Annual Reports Update – May 18, 2009) that was distributed at the meeting and which is in the May Board packet. Stock-Kupperman said in June a number of changes in membership status will be seen. Some libraries will be changing to developmental status.

INFORMATIONAL ITEM #3

2009 Board Elections Update

Kelenson asked for two volunteers from the Board to serve on the Board Election Tally Community who will verify the election results. This is a task that should only take about five minutes of time at the Burr Ridge office. Merri Monks and Ingrid Lamp Niinema volunteered.

INFORMATIONAL ITEM #4

Article in Autism Asperger Magazine

Calabrese called the Board's attention to the copy of an article in Autism Asperger Magazine that was written by MLS staff member, Mary Lou Coffman.

REPORTS

- Report of the Illinois State Library
A copy of this report is part of the May 18, 2009 Board packet file

Mary Downing will find out if time and date stamps are used in determining LSTA grants. Board members stated unless that fact is part of the instructions for filling out LSTA grants, it doesn't seem fair to take the date and time received into consideration.

- Report of the Executive Director
A copy of this report is part of the May 18, 2009 Board packet file
Calabrese reported that supervisors and staff will be working on performance evaluations. Calabrese also said she has met with all of the Advisory Groups on what System services are critical.
- Consulting and CE Monthly Report
A copy of this report is part of the May 18, 2009 Board packet file
- Report of the SWAN Council
A copy of SWAN Council April 7, 2009 minutes is part of the May 18, 2009 Board packet file

NEXT BOARD MEETING

The next Board meeting of the Metropolitan Library System will be held on June 15, 2009 at 3:00 p.m. in Chicago.

ADJOURNMENT

Monks moved, seconded by Washington, to adjourn. Voice vote carried. Meeting adjourned at 5:00 p.m.

Minutes prepared by Dorothy Kovacs,
Respectfully submitted,

Paul Whitsitt, Secretary