



**REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE METROPOLITAN LIBRARY SYSTEM – BURR RIDGE OFFICE**

**April 21, 2008
Minutes**

CALL TO ORDER/ROLL CALL OF THE BOARD OF DIRECTORS/INTRODUCTION OF GUESTS

President Janet Kelenson called the meeting to order at 6:14 p.m. The roll was called and the following Board Members were present to establish a quorum.

Marilyn Boria	Jeana Mays-Browne (via phone)
Susan Chenoweth (absent)	Crystal Megaridis
Sylvia Jenkins	Milfred Moore
Janet Kelenson	Merri Monks
Ingrid Lamp Niinemae	Tom Read
Henry Latzke (absent)	Elliot Spiegel
Myra Mahlke (absent)	Lorée Washington
	Paul Whitsitt

Also present were Ruth McCrank, Westchester Public Library, representing the SWAN Co-Chair; Neil Kelley, Illinois State Library; Mary Clare Sabio, Westmont High School; and MLS staff members Alice Calabrese, Sue Pasetti, Scott Remmenga, Dean Bryan, Gretel Stock-Kupperman, Su Bochenski, and Dorothy Kovacs.

APPROVAL OF CONSENT AGENDA

- a) Approval of Agenda
- b) Acceptance of the March 17, 2008 MLS Board Meeting Minutes

Ingrid Lamp Niinemae moved, seconded by Tom Read, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVES THE CONSENT AGENDA
AS PRESENTED

All members said aye. Motion carried.

ACTION ITEM #1

- a) Approval of the payment of bills for March 2008 in the amount of \$119,949.45
- b) Balance sheet and detail of expenditures for March 2008

Marilyn Boria moved, seconded by Tom Read, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVE THE PAYMENT OF BILLS
FOR MARCH 2008 AND ACCEPT THE BALANCE SHEET AND
DETAIL OF EXPENDITURES FOR MARCH 2008

Roll call was taken with the following results. 12 yes, 0 no, 3 absent. Motion carried.

ACTION ITEM #2

2008 Board Elections Update

President Kelenson read the slate of candidates for Board Director as submitted by the Nominating Committee.

Sylvia Jenkins moved, seconded by Merri Monks, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVE THE SLATE OF CANDIDATES
AS PRESENTED BY THE ELECTION NOMINATING COMMITTEE

Voice vote carried.

ACTION ITEM #3

Expenditure of Funds to Incorporate MLS Foundation

Cost figures on incorporation discussed included \$2,500 for legal fees, \$75 for Secretary of State, and \$750 for the Internal Revenue Service.

Tom Read moved, seconded by Lorée Washington, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVE THE EXPENDITURE OF
FUNDS TO INCORPORATE THE MLS FOUNDATION

Roll call was taken with the following results. 12 yes, 0 no, 3 absent. Motion carried.

DISCUSSION ITEM #1

MLS Bylaws

At a previous meeting Tom Read mentioned that some amendments are needed to the MLS Bylaws and he undertook the task of compiling some suggested revisions. Tom's suggestions were presented to the Board in draft form. A discussion with suggested revisions was held.

President Kelenson felt that the concerns raised and the content and changes discussed require that we follow through with a revision of these Bylaws to better suit the concerns that have been raised tonight. To that end, we cannot involve the Board on a regular basis in following up. President Kelenson then appointed an ad hoc committee comprised of Tom Read, President Kelenson, Elliot Spiegel, and Alice Calabrese with Neil Kelley participating in an advisory capacity. The recommended revisions to the Bylaws should be presented to the Board in a timely fashion to facilitate Board approval at the June or July 2008 meeting. The suggested revisions would then be sent out to the membership a month before the MLS Annual Meeting. A special meeting could also be called if it won't be presented at the Annual Meeting.

DISCUSSION ITEM #2

Strategic Planning Process

Alice Calabrese reviewed points in the MLS Strategic Plan. It was recommended that this task be undertaken by the MLS Planning Committee at a separate meeting. Lorée Washington volunteered to substitute for Myra Mahlke who is in the hospital.

INFORMATON ITEM #1

Finance Committee Report

Marilyn Boria reported that the Finance Committee met this afternoon at 4:00 p.m. They discussed a copier proposal whereby three new copiers will be leased. We will save approximately \$10,000 in the first year beginning July 1, 2008 with the new lease.

The Finance Committee also reviewed the health insurance package for staff. Scott reviewed the insurance chart attached to the April 21, 2008 Finance Committee agenda. Employees will remain responsible for 10% of employee coverage and 40% of the other three tiers of coverage. There will be no rate increases this year. Changes to balance the budget will be reflected in the document submitted to the Board in May. It was noted that thanks should go to SWAN for financial assistance in covering SWAN staff salaries other than the Director's salary.

INFORMATION ITEM #2

Executive Director Evaluation Process

The Board's evaluation of the Executive Director will be done during May of 2008.

INFORMATION ITEM #3

OCLC Update

The OCLC change for the LLSAP will be the same figure we paid in 2008. The Resource Sharing Department OCLC bill is a couple of thousand dollars less. A statewide committee will work to review 2010 and 2011 charges.

REPORTS

a. Report of the Illinois State Library

Neil Kelley from the Illinois State Library gave his report for April 2008 a copy of which can be found attached to the MLS Board packet dated April 21, 2008.

b. MLS Board President's Report

President Kelenson reported that she attended Legislative Day in Springfield on April 10th and that Jeana Mays-Browne, Crystal Megaridis and Lorée Washington attended. Jeannie Dilger-Hill from MLS staff also attended. Jesse White attended the Legislative Day Breakfast. President Kelenson also attended the reception to meet the new River Forest Public Library Director. Thanks go to Alice Calabrese for her efforts that lead to a successful conclusion to their search for a Library Director.

c. Report of the Executive Director

Calabrese gave the report of the Executive Director for April 2008 a copy of which can be found attached to the MLS Board packet dated April 21, 2008.

d. Report of the Public Library Advisory Co-Chair

There was no meeting of the Public Library Advisory Committee held in March 2008.

e. Report of the SWAN Council Representative

Dean Bryan gave the following report prepared by Ruth McCrank who was filling in for Jan Schmutde.

- An electronic vote on SWAN joining fees was being taken. The final tally was 54 yes, 4 no, 0 abstentions in favor of the implementation of joining fees. 93.1% in favor.
- Joining fees became effective as of April 2, 2008, the date of the Council's meeting.

- Council also set requirements for new SWAN members. They are:
 - They must be a member of MLS
 - Timeline for joining: 6-month approval process. July 1 deadline for notifying SWAN of its request to join SWAN; and September Quarterly – the request and a position paper is presented to members for a vote to approve or deny.
 - Every step of the procedure is conducted on a contingency basis.
- The SWAN 3-year strategic plan is at an end and staff and Council are working on the final report to be presented to the membership at the June Quarterly.

NEXT BOARD MEETING

The next meeting of the MLS Board of Directors will be held on Monday, May 19, 2008 at 3:30 p.m. in Chicago.

ADJOURNMENT

Merri Monks moved, seconded by Lorée Washington to adjourn this meeting of the MLS Board of Directors at 7:30 p.m.

Voice vote carried.

Minutes prepared by Dorothy Kovacs,
Respectfully submitted,

Paul Whitsitt, Secretary