



## REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE METROPOLITAN LIBRARY SYSTEM – BURR RIDGE OFFICE

September 17, 2007

### CALL TO ORDER/ROLL CALL OF THE BOARD OF DIRECTORS/INTRODUCTION OF GUESTS

President Janet Kelenson called the meeting to order at 5:30 p.m. The roll was called and the following Board Members were present to establish a quorum.

Marilyn Boria  
Susan Chenoweth  
Sylvia Jenkins  
Janet Kelenson  
Ingrid Lamp Niinemae  
Henry Latzke  
Myra Mahlke

Crystal Megaridis  
Milfred Moore  
Merri Monks  
Tom Read  
Elliot Spiegel (absent)  
Paul Whitsitt

Two individuals being recommended for appointment to the Board to fill two existing vacancies. Jeana R. Mays-Browne of the Glenwood-Lynwood PL and Lorée Washington of the Riverdale PL.

Also present were Neil Kelley, Illinois State Library; Kathy Parker, Glenwood-Lynwood Public Library (Advisory Co-Chair); MLS staff members Alice Calabrese, Scott Remmenga, David Seleb, Su Bochenski, Dean Bryan, Jeannie Dilger-Hill, Gretel Stock-Kupperman, and Dorothy Kovacs.

Members absent: Elliot Spiegel

### Swearing in of New Board Members

President Kelenson recommended to the Board Jeana R. Mays-Browne of the Glenwood-Lynwood PL for the Director term expiring in 2009 and Lorée Washington of the Riverdale PL for the Director term expiring in 2008. Milfred Moore moved, seconded by Tom Read, to accept the appointment to the Board of Ms. Lorée Washington and Ms. Jeana R. Mays-Browne.

Voice vote carried.

These two individuals were appointed to fill two existing vacancies on the Board. President Kelenson then administered the Oath of Office to Jeana R. Mays-Browne and will also administer it to Lorée Washington upon her arrival.

### Election of Vice President of the MLS Board

There is a vacancy in the position of Vice President of the Board. Therefore, an election was held to fill that officer position.

President Kelenson called for nominations from the floor.

- Merri Monks nominated Myra Mahlke, Marilyn Boria seconded the nomination – Myra accepted
- Paul Whitsitt nominated Milfred Moore, Marilyn Boria seconded the nomination – Milfred accepted

There being no further nominations from the floor, ballots were then distributed for Board members to vote on either candidate. Myra and Milfred then gave a brief history of their service to libraries and Boards. Scott Remmenga counted the votes. Milfred Moore was elected Vice President of the Board.

### CONSENT AGENDA

Approval of Agenda

Acceptance of the July 16, 2007 MLS Board Meeting Minutes

Susan Chenoweth moved, seconded by Marilyn Boria, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE MINUTES FROM THE MLS BOARD MEETING DATED JULY 16, 2007 AS REVISED.

Voice vote carried.

**ACTION ITEM #1**

- a. Approval of the payment of bills for July and August 2007 in the amount of \$630,779.27
- b. Balance sheet and detail of expenditures for July and August 2007

Susan Chenoweth moved, seconded by Marilyn Boria, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE PAYMENT OF BILLS FOR JULY AND AUGUST 2007 AND ACCEPT THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JULY AND AUGUST 2007

A voice vote of 13 yes, 0 no, 1 absent was taken. (total only represents 14 as Lorée Washington had not been sworn in yet at this point) Motion carried.

**ACTION ITEM #2**

Approval of MLS Audit for FY07

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE MLS AUDIT FOR FY07.

Susan Chenoweth explained that the Finance Committee had the auditor come to their meeting and report on the MLS audit. The auditor stated it was a clean audit and the Finance Committee recommended that the full MLS Board accept it. It was agreed that no action was needed on this item.

**ACTION ITEM #3**

Resolution Honoring Margaret A. (Peg) Blasage

By acclamation, the Board moved that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE RESOLUTION HONORING MARGARET A. (PEG) BLASAGE (Exhibit D.1) ATTACHED.

**WHEREAS**, Margaret A. (Peg) Blasage has served on the Metropolitan Library System Board of Directors since 2004, and

**WHEREAS**, Margaret A. (Peg) Blasage, in the course of her career as a member of the Metropolitan Library System Board of Directors, has served as both Vice President and Secretary of the Board, and

**WHEREAS**, Margaret A. (Peg) Blasage has demonstrated her leadership to the Metropolitan Library System by serving on a number of committees of the Metropolitan Library System Board,

**Now, therefore**, be it resolved that the Metropolitan Library System Board of Directors would like to recognize Margaret A. (Peg) Blasage for the leadership, energy, time and talent she gave to the Metropolitan Library System in her duties as a member of the MLS Board.

The Board agreed to adopt this resolution by acclamation. Motion carried.

#### **ACTION ITEM #4**

MLS Public Library Membership Agreement

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM  
BOARD OF DIRECTORS APPROVE THE REVISED  
MLS PUBLIC LIBRARY MEMBERSHIP AGREEMENT  
AS PRESENTED.

David Seleb went through the changes in the new Public Library Membership Agreement. Neil Kelley asked if a phrase could be added that public libraries should keep their library information up to date on ELI.

Marilyn Boria asked if these revisions have created a weaker or stronger public library membership agreement than the one they are replacing. David replied that, in his opinion, weaker.

It was noted:

- In the past it was specified about libraries being open on Saturdays
- Marilyn Boria stated she would vote no on the basis that revisions should make the library stronger
- Henry Latzke agreed with Marilyn. You are affecting convenience to patrons and also burdening other libraries when patrons go to them when their libraries are closed on days that other libraries are open.
- Merri Monks felt this issue should be brought up at Quarterly.
- Marilyn Boria felt that we need to insure that libraries are open on week-ends. Also there should be hours in the evening so that families can come to the library together. There should be "some nights and week-end hours".
- David Seleb said if the Board votes to not accept this revised agreement, we will begin by taking this back to the Advisory Committee and seek their advice on taking this back to the membership.

A voice vote was then taken. Motion failed.

#### **Swearing in of Lorée Washington:**

Lorée Washington arrived at the meeting at this point and President Kelenson administered the oath of office to Ms. Washington for a term as a Director on the MLS Board which will expire in 2008.

#### **ACTION ITEM #5**

MLS School Library Membership Agreement

Paul Whitsitt moved, seconded by Milfred Moore, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM  
BOARD OF DIRECTORS APPROVE THE REVISED  
MLS SCHOOL LIBRARY MEMBERSHIP AGREEMENT  
AS PRESENTED.

After some discussion a voice vote was called and taken. Motion carried.

#### **ACTION ITEM #6**

MLS Special Library Membership Agreement

Crystal Megaridis moved, seconded by Marilyn Boria, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM  
BOARD OF DIRECTORS APPROVE THE REVISED  
MLS SPECIAL LIBRARY MEMBERSHIP AGREEMENT

AS PRESENTED.

Voice vote carried.

**ACTION ITEM #7**

MLS Academic Library Membership Agreement

Milfred Moore moved, seconded by Ingrid Lamp-Niinemae, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM  
BOARD OF DIRECTORS APPROVE THE REVISED  
MLS ACADEMIC LIBRARY MEMBERSHIP AGREEMENT  
AS PRESENTED.

Voice vote carried.

**ACTION ITEM #8**

Memorial on the Grounds of the Burr Ridge Building

Henry Latzke moved, seconded by Milfred Moore, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM  
BOARD OF DIRECTORS APPROVE A MEMORIAL ON THE  
GROUNDS OF THE MLS BURR RIDGE BUILDING IN MEMORY  
OF MARGARET A. (PEG) BLASAGE

Prior to the vote, Henry Latzke stated the Board should have guidelines in place to cover situations such as this. When the Planning committee meets, they can have an item on their agenda to work on recommendations to the Board in these types of circumstances.

Voice vote carried.

**ACTION ITEM #9**

Approval of Bank Resolutions

Milfred Moore moved, seconded by Susan Chenoweth, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM  
BOARD OF DIRECTORS AGREE TO APPROVE THE  
METROPOLITAN LIBRARY SYSTEM BANK RESOLUTIONS  
THAT AUTHORIZE OFFICERS OF THE METROPOLITAN  
LIBRARY SYSTEM BOARD AS SIGNERS ON ACCOUNT  
AND ANY CHECKS OVER \$10,000 SHALL REQUIRE TWO (2)  
SIGNATURES EXCEPT FOR TRANSFER BETWEEN FUNDS  
OR BETWEEN MLS OR LIMRiCC

Voice vote carried.

**DISCUSSION ITEM #1**

Report from Finance Committee Meeting

- a. Establishing An Audit Committee
- b. Alternative Charge Card Options

Susan Chenoweth then reported on the Finance Committee meeting held this afternoon. Items covered include establishing an audit committee and also alternative charge card options. The Finance Committee also recommended acceptance of the MLS audit.

## **DISCUSSION ITEM #2**

Survey on Financial Situations of MLS Member Libraries

(The Board agreed to have this item placed on a future agenda)

## **INFORMATIONAL ITEM #1**

The Illinois State Library Fails to Accept Shimer College's Membership Application

Alice explained that Exhibits H.1-H.3 in the September 17, 2007 Board packet include the letter we received from the Illinois State Library informing us they would not grant full member status to Shimer College as well as Alice's letter to the ISL in reply. Upon completion of Alice's review of the documents with the Board, President Kelenson suggested the Board wait until we hear of any reply that may be forthcoming from the ISL to Alice's response.

## **INFORMATIONAL ITEM #2**

OCLC Billing FY09-FY11 Discussion with the Illinois State Library

MLS will be having a meeting at the Illinois State Library to determine future pricing.

## **Reports**

### a. Report of the Illinois State Library

Neil Kelley of the Illinois State Library covered the following points regarding the ISL.

- Long Range Plan for Use of LSTA Funds 2008-2012
- LSTA Grant Reception – October 10<sup>th</sup>
- FY2008 Live and Learn Construction Grant Program
- Ask?Away
- Upcoming Events
- Public Library Annual Reports FY2007 (IPLAR)
- Electronic Resources
- Statewide Delivery Implementation Task Force
- ISL-Announce – the Illinois State Library's electronic "read-only" mail list
- Scholarship Grants from Secretary White for obtaining Masters of Library and Information Science Degrees
- Webjunction Illinois launch
- ISL Staff News

### b. MLS Advisory Committee Minutes dated July 10, 2007

- Kathy Parker, Advisory Co-Chair, gave a report on the MLS Advisory Committee. Upcoming agenda topic will focus on the role of Advisory.

### c. Report of the Executive Director

- A copy of this report is in the MLS Board Packet dated September 17, 2007.

### d. Report of the SWAN Council Representative

- SWAN Council began work on the budget this month. There is a sub-committee working on that.
- SWAN Staff has been working on Ecommerce
- The SWAN Governance model will take place in January 2008. There will be a vote the first two weeks in October and they will become the first Council of the new

Governance.

e. Staff Reports

- Staff reports are part of the September 17, 2007 Board packet.

**Adjournment**

Marilyn Boria moved, seconded by Susan Chenoweth to adjourn this meeting of the MLS Board of Directors. All members said aye. Motion carried. The meeting was adjourned at the hour of 7:40 p.m.

**Next Board Meeting**

The next Board meeting will be held on Monday, October 15, 2007 at the MLS offices in Chicago with the Finance Committee meeting at 1:30 p.m. and the LIMRiCC and MLS Board Meetings at 3:00 p.m.

Minutes prepared by Dorothy Kovacs  
Respectfully submitted,

dk

Paul Whitsitt,  
Board Secretary